

Job vacancy	Out of Hours Club Assistant
Department	Peoples Services
Salary	Grade A £12.85 per hour
Hours	Morning 7.30am to 9am and Afternoon 3pm to 6 pm.
Contract type	Relief – Ad hoc
Required	As soon as possible
Location	Mickleover Primary School
Closing Date	Monday 31 st August 2026 9am
Interview	W/C 7 th September 2026

Mickleover Primary School are looking for a fun, caring, enthusiastic and proactive Club Assistant to join our friendly team on a relief basis (Ad hoc hours). The successful candidate will play a key role in helping making Breakfast and After school club a happy, fun safe and enriching experience for our pupils.

Under the supervision of the Club Manager you will be delivering engaging activities, supporting staff, and ensuring children receive high-quality care in a welcoming and inclusive environment.

Key Requirements:

- Experience of working and caring for children and an understanding of good quality childcare.
- Professional approach to the role adhering to our policies and procedures.
- Candidates must be a team player, enthusiastic, honest, reliable, hardworking and most importantly willing to have fun and enjoy working with children.
- Willing to undertake training on first aid and food hygiene.

We will offer the successful applicant a friendly, welcoming and supportive environment that is dedicated to staff development and raising standards for all.

Mickleover Primary School is an equal opportunities employer, committed to safeguarding and promoting the welfare of children and expects all staff to share in this. All appointments are subject to satisfactory references, pre-employment and Disclosure Barring Service checks. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided'

Please be aware, the school may also consider performing an online presence check as part of their pre-employment checks

Please complete the Derby City Council application form. Unfortunately, other application forms or CVs will not be accepted. The application form should be sent by e-mail to lpowell@mickleover.derby.sch.uk

Early application is strongly encouraged as we reserve the right to interview and close the advert ahead of the closing date.

CLOSING DATE: 9am Monday 31st August 2026